

**MINUTES** of ALLOTMENT COMMITTEE meeting held 5 March 2020 at Euxton PC Community Centre, Euxton.

Present: Cllrs      P Fellows                      P Preston                      H Tune  
                                  C Jones                      K Reed                      M Wilmot (Chairman)  
                                  E Jones                      D Rigg  
                                  A Oddy                      A Riggott

Officers: D Platt, A Mayoh

Residents: 0

1. Apologies none
2. Public participation
2. Minutes of the last meeting

Minutes had not been circulated, to approve.

3. Chorley Council drafted lease

To receive the updated/re-drafted lease with changes suggested by EPC and confirm all sections correct and recommend the lease is signed.

**Resolved:** Allotment Committee agreed the sections they wanted to see changed had been changed and recommends to Full Council that it agrees to sign the lease for the Allotment land.

4. Consider placing the order with the chosen Architect 'Cass Associates' for the designer to begin the process

**Resolved:** Allotment Committee agreed to contact Cass Associates to place the order for the design works.

5. Any other items which need attention or research

Members briefly discussed the drainage at the top of the housing estate but, the allotment lands' drainage ditches have been monitoring, following strimming and tree works, they fill with water and drain away and, the land is suitable to walk on whatever weather.

Rowland still need to back fill the main drain connection to its land as the land has sunk. Cllr Oddy will undertake this reminder.

Tallest structure limits on the plot holder policy will be proposed at a future meeting.

Is there an area which will be free to plan new trees, fruit bearing bushes/trees were suggested, as it is an allotment site.

Clerk will contact all applicants for a plot with an update.

6. Dates for forthcoming meetings

Another meeting will be called when information from CASS Associates had been submitted.

9.15